

Recreation District #1 of St. Tammany Parish



Chairman: Nixon Adams
Vice-Chairman: Shearn Lemoine
Commissioner: Rick Danielson

Commissioner: John Neill
Commissioner: deShea Richardson
Commissioner: Barrett McGuire

Commissioner: Ed Bee
Executive Director: Suzanne Reeder

**Recreation District #1 of St. Tammany Parish
Board of Commissioners Meeting Agenda
Wednesday, February 19, 2025
6:30PM
Castine Center – Conference Room E**

1. Call to Order
2. Agenda Approval
 - a. Additions, Deletions, Substitutions
3. Welcome/Visitor Presentations
4. Proclamations/Resolutions
5. Approval of Minutes p.4
 - a. Board of Commissioner Regular Meeting Minutes – January 15, 2025
Recommendation: Motion to approve the meeting minutes for the regular Commission Meeting held on January 15, 2025
6. New Business p.11
 - a. CEA – Northshore Music Alliance
Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve and authorize the executive director to endorse the CEA with the Northshore Music Alliance for the 2025 Concert Series at the Castine Center, including the following events: *Rippling Watercolors: The Music of Brian Balmages* (March 26, 2025), a to-be-named concert (October 9, 2025), and *A Northshore Christmas* (December 18, 2025).
Attachment(s): Agenda memo + CEA for signature
 - b. Development Fund Reallocation p.19
Sponsor: Scott Goodwill, CFO
Recommendation: Motion to approve a budget adjustment within the Development Fund to accommodate the increased projected cost of the Skate Park / Pump Track project from \$2.4 million to \$2.85 million.
Attachment(s): Agenda Memo & Contract

c. Acceptance of Lowest Bidder for Skatepark and Pump Track, Phase II, Specialty Contractor p.20

Sponsor: Louissette Scott, Director
Recommendation: Motion to approve the award of the base bid contract to Grindline Skateparks, Inc. as the lowest responsive bidder for the Skatepark and Pump Track – Specialty Contractor Scope, excluding Alternate 1, as outlined in the memo from Newline Skateparks.
Attachment(s): Newline Skateparks, Inc. Memo + Bid Tabulation sheet

d. Approval of Construction Management Contract for Phase II, Skatepark Specialty Contractor scope p.22

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve the Specialty Scope Project Management contract with Sieverding Construction in an amount not to exceed \$80,000, and to authorize the necessary execution of the agreement in accordance with applicable procurement regulations.

e. Personnel Policy: FMLA p.29

Sponsor: LyKinda Thibodeaux, People Operations Director
Recommendation: Motion to review the Family and Medical Leave Act (FMLA) policy as written as this policy aligns with all applicable federal regulations and provides employees with the necessary protections and benefits in the event of a qualifying leave establishing a more productive work environment, allow staff to share with the staff for feedback, and return next month for official vote.
Attachment(s): Agenda Memo & Draft Policy

f. Park Weather Detection & Notification System – Perry Weather p.34

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve the purchase and installation of the Perry Weather System to enhance the safety and security of Pelican Park.
Attachment(s): Agenda Memo & Perry Weather Quote & Map

7. Financials	p.38
a. Monthly Summaries (vote)	
b. Review of Bank Statements and Credit Card Statements	
8. Committee Meeting Updates	
a. Finance Committee – 02/14	p.43
9. Division Monthly Reports	
a. Administration	
b. Planning/Environmental Education	p.57
i. Presentation by Bob Mora (Batture) on Sand Volleyball	
c. Parks	p.77
d. Recreation	p.78
e. Castine Center	p.79
f. Concessions	p.81
10. Old Business	
11. Public Comments	
12. Adjourn	